

### Measuring Tips

Use a metal measuring tape



### Choose Mount Type

Inside Mount

Outside Mount



Or



### Measure

Measure to the nearest 1/8" for width



Measure to the nearest 1/8" for height



### Write it Down

Enter measurements below

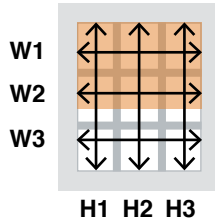


| WINDOW INFORMATION |     | MOUNT (TICK ONE) |         | INSIDE MOUNT WIDTH |    |    |          | INSIDE MOUNT HEIGHT |    |    |         | OUTSIDE MOUNT WIDTH & HEIGHT |   |
|--------------------|-----|------------------|---------|--------------------|----|----|----------|---------------------|----|----|---------|------------------------------|---|
| ROOM NAME          | QTY | INSIDE           | OUTSIDE | W1                 | W2 | W3 | SMALLEST | H1                  | H2 | H3 | LARGEST | W                            | H |
| 1                  |     |                  |         |                    |    |    |          |                     |    |    |         |                              |   |
| 2                  |     |                  |         |                    |    |    |          |                     |    |    |         |                              |   |
| 3                  |     |                  |         |                    |    |    |          |                     |    |    |         |                              |   |
| 4                  |     |                  |         |                    |    |    |          |                     |    |    |         |                              |   |
| 5                  |     |                  |         |                    |    |    |          |                     |    |    |         |                              |   |
| 6                  |     |                  |         |                    |    |    |          |                     |    |    |         |                              |   |
| 7                  |     |                  |         |                    |    |    |          |                     |    |    |         |                              |   |
| 8                  |     |                  |         |                    |    |    |          |                     |    |    |         |                              |   |

# WINDOW MEASURING GUIDE

Use the worksheet on the front as you measure your windows, and then transfer the measurements to your on-line order.

## INSIDE MOUNT



A blind mounted inside the window casing will not cover the window moulding. Please provide exact measurements. The factory will make the necessary deductions to ensure a correct fit.

## WIDTH

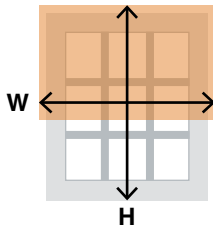
1. Measure the exact width (left to right) of the inside edge of the window frame in three places (top, middle, bottom).
2. Take the smallest size of the three measurements and write the measurement in the box marked **SMALLEST**.

## HEIGHT

1. Measure the exact height (top to bottom) of the inside edge of the window frame in three places.
2. Take the largest of the three measurements and write the measurement in the box marked **LARGEST**.

**NOTE:** For shutters only, please take the smallest of the height measurements.

## OUTSIDE MOUNT



An outside mount covers the entire window opening and frame. Please provide exact measurements. No deductions will be made by the factory, other than for roller, solar and sheer shades. Please visit specific product pages for more information.

Determine where you want to mount the blind. Make sure you have approx. 2 ½" of flat surface to mount the product either on top of the trim or above the trim on the wall.

## WIDTH

1. Start at the outer edge of the left hand moulding and measure to the outer edge of the right hand moulding.
2. Add up to an additional 4" total to the width. This will provide extra coverage on each side of the window to allow for greater privacy and to minimize any light gaps.

## HEIGHT

1. Start at the top edge of the top moulding and measure to the bottom edge of the bottom moulding.
2. Add an additional 4" to the height. This will provide extra coverage and provide enough flat surface to mount the blind on top.